

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, April 16, 2024, 4:00 P.M.**

County Clerk Audrey McGraw called the meeting to order.

Administration of Oath of Office by Honorable Robert F. Dehring, Jr.

McGraw called the roll, all members being present in person except Supervisors Herbst, Morris, Truax, Groose, and Lund were absent. Truax, having given prior notification was excused.

District 1.....	Richard C. Jones	District 2..	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Karl Zarling
District 5.....	James B. Braugher	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Elizabeth Hafften	District 12.....	Vacant
District 13.....	Amanda Truax	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Amanda Golson
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Turville-Heitz led the Pledge of Allegiance. A moment of silence was observed.

New members of the County Board of Supervisors: Elizabeth Hafften, District 11 and Amanda Golson, District 26 introduced themselves.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to accept as drafted. Seconded by Poulson and passed.

Adoption of Rules of Order.

McGraw introduced Ordinance No. 2024-01.

Repeal Board of Supervisors Rules of Order 2022-2024 and recreate Board of Supervisors Rules of Order 2024-2026.

Poulson moved to repeal and recreate Ordinance No. 2024-01, the Board of Supervisors Rules of Order 2024-2026. Seconded by Jaeckel and passed.

Election of County Board Chair/Vice Chair/Second Vice Chair.

Election of County Board Chair. Nominations were made by written, secret ballot for County Board Chair. Nominated were Jones, Richardson, Braugher, Nass, and Poulson. Jones, Richardson,

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Braugler, and Poulson declined the nomination. Nass, being the only candidate who accepted, was elected as Chair.

Chair Nass presides over the rest of the meeting.

Election of County Board First Vice Chair. Nominations were made by written, secret ballot for First Vice Chair. Nominated were Jones, Braugler, Morris, Wineke, Poulson, and Jaeckel. Jones, Braugler, Poulson, and Jaeckel declined the nomination. Morris was not in attendance. Wineke, being the only candidate who accepted, was elected as First Vice Chair.

Election of County Board Second Vice Chair. Nominations were made by written, secret ballot for Second Vice Chair. Nominated were Zarling, Braugler, Poulson, Callan, and Christensen. Zarling, Braugler, and Callan declined the nomination. The first-round nominees moving on to the second round were Poulson and Christensen. The Chair called on Second Vice Chair nominees to give a brief statement up to three minutes in length. The second-round ballots for Second Vice Chair were tallied, Poulson received 17 votes, Christensen received 7 votes, and Poulson was elected as Second Vice Chair.

Committee Elections:

No Elections.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on April 18, 2024, at 7:00 p.m.
2. Treasurer's Monthly Report.
3. Report on Marsh Country Health Alliance provided by Russell Kutz.
4. Report on Blue Spring Lake Management District – Lower Spring Lake Protection and Rehabilitation District provided by John Kannard.
5. Report on Madison Region Economic Partnership (MadREP) provided by Karl Zarling.

Public Comment: None.

Committee Reports, Resolutions, Proclamations, and Ordinances:

Wehmeier, introduced Proclamation 2024-01. Proclaiming May 20-26, 2024 as Fair Housing Week

NOW THEREFORE BE IT PROCLAIMED by the Jefferson County Board of Supervisors that May 20, 2024, through May 26, 2024, is hereby recognized as Fair Housing Week in Jefferson County. The Jefferson County Board of Supervisors commends all those who

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have been involved with the struggle for fair housing and wish continued success in breaking the barriers that limit the realization of equal housing opportunity for everyone.

Braugler moved for the adoption of Proclamation 2024-01, Seconded by Jaeckel and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2024-01. Amending the Tourism Grant budget for the Jefferson County Fair Park

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to amend the budget for the State of Wisconsin Department of Administration Tourism Grant according to the attached Amendment Request Form and extend the deadline for completion of these projects to December 31, 2024. *Fiscal Note: The passage of this resolution authorizes the County Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*

Jones moved for the adoption of Resolution No. 2024-01. Seconded by Jaeckel and passed. Ayes 24 (Jones, Richardson, Preuss, Zarling, Braugler, Wineke, Degner, Hafften, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Golson, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 5 (Herbst, Morris, Goose, Truax, Lund), Vacant 1.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2024-02. Approving 2024 Local Road Improvement Program asphalt bids

NOW, THEREFORE, BE IT RESOLVED the asphalt bids for the Local Road Improvement Program (LRIP) projects for Jefferson County, Town of Concord, Town of Jefferson, Town of Koshkonong, and the Village of Palmyra be awarded to Payne & Dolan, Inc. after all state and municipal agreements are signed.

Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases will come from the WisDOT Local Road Improvement Program and are currently provided for in the Highway Department budget.

Jaeckel moved for the adoption of Resolution No. 2024-02. Seconded by Backlund and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2024-03. Approving 2024 asphalt pulverizing and milling quotes

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NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to accept the seasonal quotes for 2024 from all vendors utilizing the vendor that provides the best value for the county based on unit price and production unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used based on unit price and production.

Fiscal Note: Funds for these purchases have been allocated in 2024 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.
Jaeckel moved for the adoption of Resolution No. 2024-03. Seconded by Backlund and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2024-04. Approving 2024 pre-mixed hot mix asphalt vendor quotes

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase pre-mixed asphalt products at the listed prices from any of the asphalt vendors in 2024.

Fiscal Note: The Highway Department will determine the best price for each project (asphalt price plus trucking) when selecting a plant location. The department will also consider plant schedule, availability, and production rates. Funds for these purchases have been allocated in 2024 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.

Jaeckel moved for the adoption of Resolution No. 2024-04. Seconded by Backlund and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2024-05. Approving 2024 seal coat oil vendor quotes

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase emulsion products at the listed price from any of the vendors listed above in 2024.

Fiscal Note: The funds for these purchases are budgeted in the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

Jaeckel moved for the adoption of Resolution No. 2024-05. Seconded by Backlund and passed.

Foelker, Land and Water Conservation Committee Chair, introduced Ordinance No. 2024-02. Prohibiting Trespass on County-owned Farmland

NOW, THEREFORE, BE IT ORDAINED by the Jefferson County Board of Supervisors as follows:

Section 1.

1.02 DEFINITIONS.

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(1) In this section, unless the context clearly requires otherwise:

(a) "County-owned farmland" includes the open land owned by Jefferson County located south of County Highway J and Collins Road, east of State Highway 89, west of Business 26, and north of Business 26 in Jefferson, Wisconsin. A map of the subject property is available at the Jefferson County Land and Water Conservation Department.

(b) "Trespass" refers to entering or remaining on County-owned farmland without the express written permission of Jefferson County. For purposes of this ordinance, "trespass" does not include accessing Potter's Field via the walking trail or utilizing the adjacent bike trails.

1.03 PROHIBITION OF TRESPASS ON COUNTY-OWNED FARMLAND.

(1) No person shall trespass on any County-owned farmland.

(2) The Director of the Jefferson County Land and Water Conservation Department and/or the County Administrator are authorized to grant permission to access County-owned farmland to any person upon request.

(3) This ordinance does not prohibit County staff from accessing County-owned farmland for official County business provided advance notice is given to the Director of Jefferson County Land and Water Conservation Department so the current tenant can be consulted.

1.04 PENALTIES.

(1) Any person found to be in violation of this ordinance shall be subject to a forfeiture of not less than \$50 nor more than \$500, plus any applicable penalty assessments and costs of prosecution.

(2) Each day that a violation continues shall be deemed a separate offense.

Section 2. This ordinance shall be effective after passage and publication.

Fiscal Note: This Ordinance has no immediate fiscal impact.

Foelker moved for the adoption of Ordinance No. 2024-02. Seconded by Turville-Heitz and passed.

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Drayna, Law Enforcement & Emergency Management Committee Vice Chair, introduced Proclamation 2024-02. Proclaiming April 14 – 20, 2024 as National 9-1-1 Telecommunicator Week

NOW, THEREFORE, BE IT PROCLAIMED by the Jefferson County Board of Supervisors that April 14th – 20th, 2024 is hereby recognized as National 9-1-1 Public Safety Telecommunicators Week and all government officials, parents, teachers, school administrators, caregivers, business leaders, non-profit organizations, and the people of Jefferson County to observe this week with training, events, and activities to educate the public on 9-1-1 and its services.

Fiscal Note: This Proclamation has no fiscal impact.

Drayna moved for the adoption of Proclamation 2024-02, Seconded by Jaeckel and passed.

Drayna, Law Enforcement & Emergency Management Committee Vice Chair, introduced Proclamation 2024-03. Proclaiming May 13 – 19, 2024 as National Police Week

NOW, THEREFORE, BE IT PROCLAIMED by the Jefferson County Board of Supervisors that May 13th – 19th, 2024 is hereby recognized as National Police Week and all government officials, parents, teachers, school administrators, caregivers, business leaders, non-profit organizations, and the people of Jefferson County are called upon to observe this week with appropriate ceremonies and observances in which everyone may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to our community and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

Fiscal Note: This Proclamation has no fiscal impact.

Drayna moved for the adoption of Proclamation 2024-03, Seconded by Poulson and passed.

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Highway Committee Chair, introduced Ordinance No. 2024-03.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

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WHEREAS, Petitions R4514A-24, R4522A-24, R4523A-24, R4524A-24, R4525A-24, R4531A-24, R4526A-24, R4527A-24, R4528A-24, R4529A-24 AND R4530A-24 were referred to the to the Jefferson County Planning and Zoning Committee for public hearing on March 21, 2024, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

Jaeckel moved for the adoption of Ordinance No. 2024-03. Seconded by Poulson and passed.

Kannard abstained from voting due to a potential conflict of interest.

Public Comment: (General) None

Announcements:

County Board of Supervisors Orientation Meeting was held April 09, 2024.

Supplemental information presented at the April 16, 2024, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded by Gulig and passed at 5:03 p.m.

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